

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY
OF LUFKIN, TEXAS HELD ON THE 7th DAY OF NOVEMBER, 2017.**

On the 7th day of November, 2017 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown
Guessippina Bonner
Robert Shankle
Rocky Thigpen
Sarah Murray
Keith Wright
Bruce Green
Jason Arnold
Kara Atwood
Gerald Williamson
Rodney Ivy
Ted Lovett
Belinda Melancon
Dorothy Wilson
Mike Akridge
Dale Allred
Chuck Walker
Kent Havard

Mayor
Councilmember, Ward No. 1
Councilmember, Ward No. 2
Councilmember, Ward No. 5
Councilmember, Ward No. 6
City Manager
City Attorney
Assistant to the City Manager
City Secretary
Police Chief
Human Resource Director
Fire Chief
Finance Director
Planning Director
Parks & Recreation Director
Inspection Services Director
Public Works Director
Solid Waste Director

being present; and

Mark Hicks
Lynn Torres

Mayor Pro Tem
Councilmember, Ward No. 3

being absent when the following business was transacted.

1. The meeting was opened with prayer by Pastor Harold Hancock, Timberland Drive Church of Christ.
2. Mayor Bob F. Brown welcomed attendees and Leadership Lufkin participants.
3. **MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD OCTOBER 17, 2017 – APPROVED**

Councilmember Bonner moved to approve the minutes of the meeting as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.

NEW BUSINESS

4. **FIRST PUBLIC HEARING IN CONSIDERATION OF ANNEXATION FOR PROPERTY LOCATED NEAR EAST LUFKIN AVENUE**

City Manager Wright stated during the October 3, 2017 meeting, City Council approved a Resolution for Staff to proceed with the annexation process for property located near East Lufkin Avenue. City Manager Wright stated that this annexation was initiated by the owner in order to receive municipal services.

City Manager Wright furthered that the City was then required to hold two (2) Public Hearings concerning the proposed annexation. City Manager Wright stated that State law did allow for both Public Hearings to be conducted within one (1) City Council meeting, if the items were listed on the agenda as two (2) separate hearings in order to comply with the timeline established by the Local Government Code. City Manager

Wright furthered that the annexation may then be initiated within 20 - 40 days of the Public Hearings.

City Manager Wright explained that at the request of City Council, Staff had contacted adjacent property owners regarding annexation; however, no interest was shown.

City Manager Wright stated that Staff recommended City Council conduct the First Public Hearing in order to allow for public comment related to the annexation of property located near East Lufkin Avenue.

Mayor Brown opened the Public Hearing at 5:07 p.m. There was no public comment and no action required for this item.

5. SECOND PUBLIC HEARING IN CONSIDERATION OF ANNEXATION FOR PROPERTY LOCATED NEAR EAST LUFKIN AVENUE

City Manager Wright stated that this item was identical to the previous Public Hearing, but would be the second required Public Hearing on the annexation of land located near East Lufkin Avenue. City Manager Wright continued that conducting both Public Hearings during the same meeting would prevent the Council from being required to hold a special called meeting concerning the annexation due to time parameters placed on annexations by State law.

City Manager Wright furthered that at the conclusion of these two (2) required Public Hearings, the City Council could consider an Ordinance annexing the property no earlier than twenty (20) days and no later than forty (40) days from the date of the second Public Hearing. City Manager Wright stated holding both Public Hearings during the same Council meeting simply expedited the annexation.

City Manager Wright stated Staff recommended City Council conduct the second Public Hearing in order to allow for public comment related to the annexation of property located near East Lufkin Avenue.

Mayor Brown opened the Public Hearing at 5:04 p.m., with no public comment recorded. No action were required for this item.

6. PUBLIC HEARING AND FIRST READING AN OF ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY CHANGING THE ZONING AND FUTURE LAND USE MAP DESIGNATION TO "COMMERCIAL" ON PROPERTY ADDRESSED AS 3201 FORD CHAPEL ROAD AND 711 RENFRO DRIVE - APPROVED

City Manager Wright explained that the applicant, Winston Land & Cattle Inc., had requested a zone change to "Commercial" to better market the property for development.

City Manager Wright stated the subject properties for the zone change were both zoned "Residential Large Single Family Dwelling" and that properties to the north were zoned "Residential Large Single Family Dwelling" and property to the east was zoned "Commercial" and "Residential Large Single Family Dwelling". City Manager Wright furthered that property to the south and across Ford Chapel Road was zoned "Residential Large Single Family Dwelling".

City Manager Wright furthered that the subject property at 711 Renfro Drive was vacant land with scattered trees and the subject property at 3201 Ford Chapel Road had a single-family dwelling on the site. City Manager Wright stated property to the south across Ford Chapel Road included single- family dwellings across Renfro Drive were also single-family dwellings.

City Manager Wright stated the properties would be platted and developed according to City codes. City Manager Wright furthered Staff did not anticipate traffic issues with the proposed use for duplexes. City Manager Wright stated that the Planning and

Zoning Commission unanimously approved both the zone change and Future Land Use Map change to “Commercial” during the meeting of October 23, 2017.

City Manager Wright stated that Staff recommended City Council conduct a Public Hearing and consider on First Reading an Ordinance changing the zoning and Future Land Use Map designation to “Commercial” for properties located at 3201 Ford Chapel Road and 711 Renfro Drive.

Mayor Brown opened the Public Hearing at 5:07 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and requested comments or motions from the Council.

Councilmember Shankle moved to approve the First Reading of the Ordinance as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.

7. FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF LUFKIN, TEXAS AMENDING THE ORDINANCE ADOPTING A CLASSIFICATION PLAN FOR THE POLICE DEPARTMENT OF THE CITY OF LUFKIN, TEXAS - APPROVED

City Manager Wright stated the proposed Ordinances in Item No. 7 and No. 8 were necessary under the Civil Service Chapter 143 of the Texas Local Government Code, which required the City Council to approve a Fire and Police Civil Service employee classification plan and authorize the number of Civil Service employees for each position. City Manager Wright furthered the number and classification of authorized Civil Service positions could only be changed by City ordinance.

City Manager Wright stated that the Police Department classification plan remained the same as last year; however, both ordinances were being presented to the Council in order to have them updated to the same year (2017-18).

City Manager Wright stated Staff recommended City Council approve the First Reading of an Ordinance amending the Ordinance adopting a Classification Plan for the Police Department of the City of Lufkin, Texas.

Councilmember Thigpen moved to approve the Ordinance as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.

8. FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF LUFKIN, TEXAS AMENDING THE ORDINANCE ADOPTING A CLASSIFICATION PLAN FOR THE FIRE DEPARTMENT OF THE CITY OF LUFKIN, TEXAS - APPROVED

City Manager Wright stated that in the proposed Ordinance for Item No. 8, the Fire Department had a change in the number of lieutenants by attrition since its last classification plan (from 21 to 15). City Manager Wright stated THE remainder of the classification plan was unchanged.

City Manager Wright furthered Staff recommended City Council approve the First Reading of an Ordinance amending the Ordinance adopting a Classification Plan for the City of Lufkin Fire Department.

Councilmember Thigpen moved to approve the Ordinance as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.

9. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS CANCELLING THE JANUARY 2, 2018 REGULARLY SCHECUELED CITY COUCIL MEETING - APPROVED

City Manager Wright explained that due to the City Council meeting of January 2, 2018 falling on the day after the New Year's Day Holiday, Staff requested City Council approve a Resolution cancelling the Regular City Council meeting of January 2, 2018.

Councilmember Shankle moved to approve the Resolution as presented. Councilmember Bonner seconded the motion and a unanimous vote to approve was recorded.

10. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS AUTHORIZING THE ACCEPTANCE OF A U.S. DEPARTMENT OF JUSTICE BULLETPROOF VEST PROGRAM GRANT BY THE LUFKIN POLICE DEPARTMENT IN THE AMOUNT OF \$6,069.63 AND A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2017-2018 OPERATING BUDGET (BUDGET AMENDMENT NO. 4) APPROPRIATING THE FUNDING - APPROVED

City Manager Wright explained that the Lufkin Police Department recently received funding through the U.S. Department of Justice Fiscal Year 2017 Bulletproof Vest Partnership Program in the amount of \$6,069.63.

City Manager Wright stated that this grant funding required a fifty percent (50%) match from the City and would be used to purchase bullet resistant vests for the Lufkin Police Department. City Manager Wright stated that the matching funds would be allocated from the Police Department annual budget.

City Manager Wright furthered that Staff requested City Council approve a Resolution authorizing the acceptance of the funding in the amount of \$6,069.63 from the U.S. Department of Justice Fiscal Year 2017 Bulletproof Vest Partnership Program and approve a Resolution authorizing Budget Amendment No. 4 appropriating the funding.

Councilmember Bonner moved to approve the resolutions as presented. Councilmember Shankle seconded the motion and a unanimous vote to approve was recorded.

11. PUBLIC HEARING AND A RESOLUTION AUTHORIZING THE APPLICATION FOR FISCAL YEAR 2018 DOMESTIC CANNABIS ERADICATION/ SUPPRESSION GRANT FUNDING UP TO \$32,000 THROUGH THE DRUG ENFORCEMENT ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF JUSTICE – APPROVED

City Manager Wright stated the Lufkin Police Department had requested that City Council approve an application for Drug Enforcement Agency Cannabis Eradication/Suppression grant funding in an amount up to \$32,000. City Manager Wright furthered that these funds would be used to offset costs related to the eradication and suppression of cannabis; specifically for training, overtime and the purchase of equipment.

City Manager Wright stated that Staff recommended City Council conduct a Public Hearing and approve a Resolution authorizing the submission of an application to the 2018 Drug Enforcement Agency Cannabis Eradication/Suppression Grant Program in an amount up to \$32,000.

Mayor Brown opened the Public Hearing at 5:12 p.m. There being no one who wished to speak Mayor Brown closed the Public Hearing and requested comments from the Council,

Councilmember Shankle moved to approve the resolution as presented. Councilmember Thigpen seconded the motion and a unanimous vote to approve was recorded.

12. AWARD OF BID TO U.S. COMPOSITE PIPE, INC. IN THE AMOUNT OF \$79,200 FOR THE PROCUREMENT OF THE CONCRETE LAUNDERS FOR THE FINAL CLARIFIER NO. 2 REHABILITATION PROJECT - APPROVED

City Manager Wright stated that included in the City Council packet was a copy of the bid and bid tabulation for procurement of concrete launders for the Hurricane Creek Wastewater Treatment Plant Final Clarifier Rehabilitation Project. City Manager Wright stated that the project consisted of building and delivering the concrete launders for Final Clarifier No.1 and No 2. City Manager Wright furthered Staff previously bid both the supply and installation of these launders; however, no bids were received. City Manager Wright stated that the installation was currently out for bid.

City Manager Wright explained that only one bid was received for the construction and delivery portion of the project from U.S. Composite Pipe, Inc. in the amount of \$79,200.

City Manager Wright stated that Staff recommend City Council award a bid to U.S. Composite Pipe, Inc. in the amount of \$79,200 for the procurement of the concrete launders for the rehabilitation of the Final Clarifiers No. 1 and No. 2 at the Hurricane Creek Wastewater Treatment Plant.

Councilmember Shankle moved to approve the award of a bid as presented. Councilmember Bonner seconded the motion and a unanimous vote to approve was recorded.

13. PURCHASE OF SIX (6) 2018 CHEVROLET TAHOE PATROL VEHICLES IN THE AMOUNT OF \$309,547.92 (\$51,591.32 EACH) FROM CALDWELL COUNTRY CHEVROLET THROUGH THE BUYBOARD - APPROVED

City Manager Wright stated that a total of six (6) Police Tahoes were slated for replacement in the 2018 Amortization Schedule to replace six (6) units with significant mileage. City Manager Wright furthered that due to the age and changes in the Tahoe body style; the majority of the add-on equipment would also need to be replaced.

City Manager Wright furthered a total of five (5) of the units being replaced would be disposed of through the auction process with the remaining unit being used in the Police Department in a different capacity. City Manager Wright stated that this unit would replace a 2006 Ford F150 pickup that would also be auctioned.

City Manager Wright stated that Staff recommended City Council approve the purchase of six (6) 2018 Chevrolet Tahoe's Patrol Vehicles in the amount of \$309,547.92 from Caldwell Country Chevrolet through the Buyboard.

Councilmember Bonner moved to approve the purchase of six (6) Chevrolet Tahoe Patrol Vehicles as presented. Councilmember Shankle seconded the motion and a unanimous vote to approve was recorded.

14. PURCHASE OF A 2017 PETERBILT FRONT LOAD COMMERCIAL REFUSE TRUCK IN THE AMOUNT OF \$273,995 AND A 2017 PETERBILT ROLL-OFF TRUCK IN THE AMOUNT OF \$170,621 FROM RUSH TRUCK CENTER THROUGH THE BUYBOARD – APPROVED

City Manager Wright explained that the 2018 Amortization Schedule included the purchase of a 2017 Peterbilt Front Load Commercial Refuse Truck and a 2017 Peterbilt Roll-Off Truck for the Solid Waste Department. City Manager Wright stated the front load unit was used on a daily basis for commercial waste collection and the roll-off truck was used for the transport of large containers and compactors to the landfill. City Manager Wright furthered that pricing had been secured from Rush Truck Center through the Buyboard for a 2017 Peterbilt 320 chassis with a Heil twenty-eight (28) cubic yard Heil collection body in the amount of \$273,995. City Manager Wright stated this unit would replace a 2011 Peterbilt, which would be disposed of through the auction process.

City Manager Wright stated that the new roll-off truck would replace a 2008 Peterbilt which would be transferred to the Street Department to replace an aging unit that would be disposed of through the auction process. City Manager Wright stated pricing from Rush Truck Center in the amount of \$170,628 had been secured for the purchase of a new 2017 Peterbilt 567 chassis with a Kwiklift roll-off body.

City Manager Wright furthered Staff recommended City Council approve the purchase of a 2017 Peterbilt front load Commercial Refuse Truck in the amount of \$273,995 and a 2017 Peterbilt Roll-Off Truck in the amount of \$170,621 from Rush Truck Center through the Buyboard.

Councilmember Shankle moved to approve the purchase as presented. Councilmember Thigpen seconded the motion and a unanimous vote to approve was recorded

15. PURCHASE OF CAMERA VAN IN THE AMOUNT OF \$193,660 FROM RUSH TRUCK CENTER THROUGH THE BUYBOARD – APPROVED

City Manager Wright explained that the purchase of a Camera Van for the Water & Sewer Department had also been included in the 2018 Amortization Schedule. City Manager Wright stated that this was essential piece of equipment that was utilized daily in project preparation, routine inspections and emergency situations. City Manager Wright furthered that both the Water and Sewer Department Street Department relied heavily on this equipment.

City Manager Wright stated that Staff recommended City Council approve the purchase of a Camera Van in the amount of \$193,660 from Rush Truck Center through the Buyboard.


Councilmember Murray moved to approve the purchase as presented. Councilmember Bonner seconded the motion and a unanimous vote to approve was recorded

16. ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBERS AND STAFF.

City Manager Wright highlighted events and upcoming meeting on the Calendar. Councilmember Bonner thanked City Manager Wright for his timely responses to questions asked from North Lufkin.

17. There being no further business, Mayor Brown adjourned the meeting at 5:24 p.m.




Bob F. Brown, Mayor

ATTEST:


Kara Atwood, City Secretary